## **Staff Analysis and Report to the Board**

January 29, 2019 **Board Meeting/Work Session Date:** 

Cynthia Le, Chief Financial Officer Senior Lead:

**Department Lead:** Vacant Staff Lead

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**Molly Bradley** 

## Portland Public Schools Budget Calendar for 2019 20 Budget

Revised 1 29 2019

|  | October 16, 2018 | School Board Meeting 6:00 PM                             | BESC Building |
|--|------------------|--|---------------|
|  | •                | Appoint Community Budget Review Committee (CBRC) members | _             |
|  |                  |  |               |

November 8, .... Community Budget Review Committee (CBRC) 6:30 PM

2018 Review 2018 19 Budget Review Committee (CBRC) 6:30 PM

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|---------|--------------------------|---|---------------|
| Budg    |                          |   | BESC Building |
| В       |                          | Review budget process and Q & A                                       | Columbia      |
|         | February 12,             | School Board Meeting 6:00 PM  | BESC Building |
|         | 2019                     | Work session on budget priorities and budget principles               |               |
|         | February 14, *** 2019 ** | Community Budget Review Committee (CBRC) 6:30 PM                      | BESC Building |
|         |                          | Review Board presentation from February 12th and Q & A                | Columbia      |
|         | March 19, 2019           | School Board Meeting 6:00 PM  | BESC Building |
|         |                          | Presentation of school staffing plan, budget framework proposal       |               |
|         | March 21, 2019           | Community Budget Review Committee (CBRC) 6:30 PM                      | BESC Building |
|         |                          | Review budget development update presented to the Board on March 19th | Columbia      |
|         | April 7, 2019            | Publish 1st Notice of Budget Committee Meeting                        | Oregonian     |
|         | 7,01117, 2017            | (5 to 30 days before the meeting)                                     | Or ogornari   |
|         | April 10,                | Publish 2 <sup>nd</sup> Notice of Budget Committee Meeting            | Oregonian     |
|         | 2019 <sup>-</sup>        | (5 to 30 days before the meeting)                                     |               |
|         | April 11,2019            | Community Budget Review Committee (CBRC) 6:30 PM                      | BESC Building |
|         |                          | Budget development update and Q & A                                   | Columbia      |
|         | April 18,                | Community Budget Review Committee (CBRC) 6:30 PM                      | BESC Building |
| ا بر    | 2019 ·                   | Budget development update and Q & A                                   | Columbia      |

April 23, .....2019 School Board Special Meeting 6:00 PM

Proposed Budget: Superintendent

|                      | Review April 30 <sup>th</sup> Board presentation and Q & A     | Columbia      |
|----------------------|--|---------------|
| May 7,               | School Board Work Session 6:00 PM                              | BESC Building |
| 2019 ·               | Presentation on departmental expenditures – Chief of Staff and |               |
|                      | Business & Operations  |               |
| May 9,               | Community Budget Review Committee (CBRC) 6:30 PM               | BESC Building |
| 2019                 | Review May 7 <sup>th</sup> Board presentation and Q&A          | Columbia      |
| May 14, <sup>·</sup> | School Board Meeting 6:00 PM                                   | BESC Building |
| 2019 <sup>.</sup>    | CBRC presents their 2019 20 Budget Report to the Board         |               |
|                      |  |               |
|                      | Board holds public hearing on 2019 20 Proposed Budget and      |               |
|                      | receives public testimony                                      |               |
| May 28,              | School Board Meeting 6:00 PM                                   | BESC Building |
| 2019 <sup></sup>     | Approved Budget: Board as Budget Committee approves 2019       |               |
|                      | 20 Proposed Budget   |               |
| June 5,              | Publish Notice of Budget Hearing (only once)                   | Oregonian     |
| 2019                 | Colo a L'Da and Maratina V. OO DNA:                            | DECC Dullalia |
| June 25,<br>2019     | School Board Meeting 6:00 PM                                   | BESC Building |
| 2019                 | TSCC Hearing 5:00pm TSCC certifies 2019 20 Approved Budget     |               |
|                      | 1300 certifies 2019 20 Approved Budget                         |               |
|                      | Board holds public hearing on 2019 20 Approved Budget and      |               |
|                      | receives public testimony                                      |               |
|                      | ·  |               |
|                      | Adopted Budget: Board approves appropriations, adopts          |               |
|                      | budget and tax rates   |               |
| July 15,             | Submit Tax Certification Documents                             |               |
| 2019 <sup></sup>     | File Budget Document with County Recorder and Designated       |               |
|                      | Agencies   |               |

ORS 294.635 states the Approved Budget must be filed with TSCC no later than May 15<sup>th</sup>. However, TSCC has extended the